

(COMMAND LETTERHEAD)

1710

Ser: \_\_\_\_\_

Date: \_\_\_\_\_

To: Commander, Navy Installations Command N948A

From: (ship name) \_\_\_\_\_

Subj: REQUEST FOR FY\_\_ ANNUAL SHIP WITHOUT SHIP STORE GRANT

Ref: (a) CNICINST 1710.5 of 09 Nov 2017

Encl: (1) (Command) \_\_\_\_\_ FY\_\_ MWR Recreation Fund Financial  
Statement

(2) Copy of current Successor in Interest letter

1. (Command) \_\_\_\_\_ is a commissioned Navy ship that does not have an integral ship's store. Per reference (a) (ship name) requests a FY\_\_ grant based on \$50.00 per person per year. (Command) \_\_\_\_\_ had \_\_\_\_\_ personnel onboard as of 30 Sep \_\_. (This number matches Line 49 of FY\_\_ Financial Statement)

2. Request that funds be deposited directly into (ship name)'s recreation fund account as follows:

Recreation Fund Name: \_\_\_\_\_

Bank Name \_\_\_\_\_

Routing number \_\_\_\_\_

Account number \_\_\_\_\_

3. (Command) \_\_\_\_\_ point of contact is (name) \_\_\_\_\_, telephone \_\_\_\_\_ DSN \_\_\_\_\_, fax \_\_\_\_\_, Email \_\_\_\_\_.

(Commanding Officer signature)