Daily Maintenance and Safety Checklist Date:_____

Bathrooms:	**Initials**
Toilets brushed/flushed	_____
Trash emptied	_____
Sinks/mirrors cleaned	_____
Floors swept, mopped and squeegeed (no standing water)	_____
Shower fixtures turned off	_____
Shower walls scrubbed	_____
Drains are free of excess debris	_____
Walkways are clear	_____
Stock toilet paper/soap if needed	_____
Changing Rooms:	
All personal items removed	_____
Benches wiped/doors shut	_____
Doors shut	_____
Floors swept, mopped and squeegeed (no standing water)	_____
Trash emptied	_____
Drains are free of excess debris	_____
Walkways are clear	_____
Guard/Break Room	
Rescue materials ready for use	_____
Trash emptied	_____
First Aid kits ready for use	_____
Personal items on shelves/hooks (out of the way)	_____
Drains are free of excess debris	_____
Telephone in working condition	_____
Walkways are clear	_____
Pool Deck	
Chairs/tables clean and organized	_____
Umbrellas in closed position	_____
Safety equipment serviceable/available (rescue tubes ring buoys	_____
Spine Board ready-straps and head immobilizer	_____
Trash emptied	_____
Deck is free of trash/personal items	_____
All guard stands are safe to operate	_____
All ladders/diving board/slide are secure	_____
Drains are free of excess debris	_____
All chemicals are properly stored	_____
No sharp objects protruding from equipment	_____
Doors areas are locked	_____
Walkways are clear	_____
Water	
Chemical readings deep/shallow/baby pool **HOURLY**	
Remove trash/animals/personal items from water/gutters	_____
Scrub algae/debris from floor/walls	_____
Check clarity (can see the bottom)	_____