

POST DEPLOYMENT CHECKLIST

Two Weeks After Deployment

<i>Action Items</i>	<i>Assigned To</i>	<i>Completed</i>
Meet with CO/XO/CMC/COB to discuss Home Port periods including: - Dates for any projected underway period - Dates for possible Yard Period		
Request DFSC to evaluate recreation equipment and fitness equipment for repair or replacement		
Reinstate delivery accounts (newspapers, etc.)		
Check on cruise book contract		
Pick up MWR Government Vehicle, conduct safety inspection of vehicle and schedule a tune up		

One Month After Deployment

<i>Action Items</i>	<i>Assigned To</i>	<i>Complete</i>
Conduct RAB Meeting to evaluate deployment activities and create after action report		
Contact local DFS Office for follow up on equipment repair requests/replacement, including fitness center and gear locker		
Assess condition of Cinema At Sea Initiative (CASI) system and initiate repair/replacement if necessary		
Confirm scheduled holidays/special events parties that will occur during home port		
Confirm delivery and invoice of cruise book and a zero balance		