
N921C- Dave/Doris/Tess



May 15-19 2017

NAVSTA GREAT LAKES

- ***N921- Fitness, All-Navy Sports, Aquatics and Deployed Forces.***
 - ***Operations Program Manager for N921.***
 - ***DFS is a limited part of what we do as a whole.***
 - ***We do not answer DFS policy, DFS Personnel or DFS program questions.***
 - ***DFS Duties: Budgeting for N921D; exception is salaries (yearly and monitoring), funding, grants, credit card program, inventory and warehouse controls, cost center spending and offsets, equipment and rec gear purchasing, COR on fitness contracts.***

- ***Funding for DFS:***
 - ***CNIC HQ NAF: Huge pot of money historically, not any more.** We have to protect the NAF to protect the programs. When the NAF is gone, so are we.***
 - ***NAF comes from a variety of sources; NEXCOM, Ship Store Profits, MWR Generated revenue, investment dividends.***

- ***NAF Continued:***
 - ***NAF Budgets get submitted/approved and are entered into SAP but are unfunded. Unfunded is defined as there is no pot of money set aside for the budget submitted. All allocations against the cost center are just paid out of the central fund and the cost center runs in the red. APF Funds are used to offset the NAF obligations, when available.***

- ***End Of Year Funds:***

- *Are we getting end of year funds?*
- *If N92 receives APF funds they will be used to replenish the NAF central fund. The FY17 NAF charges against the cost centers will be converted (OFFSET) to APF charges and NAF monies will be restored for FY18.*
- *We have seen the end of large drops of money being used for purchases, offsets are the only use of these funds for the foreseeable future. Recent example 2.5M for salaries offset . With that being said, there are Military Interdepartmental Purchase Request or MIPRs.*

- *What if the end of year funds for DFS exceed what we spent during the FY?*
 - *N92 has several programs which will get the remaining funds for offsets.*

- ***Under 5K***
 - ***Can get direct pricing from vendor.***
 - ***Does not require three written bids, use good business sense.***
 - ***Vendor quotes must accompany the spreadsheet. These must include all charges including crating, shipping, installation, etc. All charges must equal \$4,999.00 or less and are included on spreadsheet.***

- **5K and Over**
 - **No direct contact with vendor (unless they are on contract).**
 - **On the vendor area of the spreadsheet it must read "To be bid". Shipping will be added after the bid process is complete. A specification sheet for each line item must accompany all spreadsheets over 5K.**
 - **Must get pricing from a public source (internet) and note where on the spreadsheet. NO BIDS!! That is contracting's job.**
 - **Named Vendor specifications cannot be used- this allows more companies a chance to bid. Specifications must be generic but fit the requirement.**

- ***AFNAF!!!!***
 - ***AFNAF: Learn it, Live it.***
 - ***Celebrity Sound Systems/Bingo King/Big John Grills NOT BELSON!***
 - ***Vendor must acknowledge ALL items on quote are on the AFNAF contract and note contract #.***
 - ***If you use an AFNAF vendor, AFNAF contract number must be notated on the spreadsheet. AFNAF orders do not require specifications and usually get processed quicker. These still require a vendor quote and can exceed 5K.***

- ***DFS_EQUIPMENT_REQUEST@navy.mil***

What is it for?

What happens?

- ***Credit card orders are being reduced. Steve MacMillan will be handling all credit card orders regardless of where the request comes from, no more East Coast/West Coast. Please ensure Steve has your correct addresses.***
- ***Receiving Agents:***
 - ***Anyone accepting a credit card order from CNIC MUST be an authorized receiving agent. No exceptions!!***
 - ***Anyone accepting anything from a DFS Office must be officially identifiable as a member of the command. This is a gift, don't screw it up.....please.***

DFS Grants are the answer if your region agrees to take on the responsibilities. MIDLANT is a superior case study of how it can be successful.

- ***DFS Inventory program!!***
 - ***It's real and it's alive and kicking.***
 - ***Insert brief history lesson here.***
 - ***New Plan: Rollout 1 OCT in Norfolk, later in OCT in SD, PH, PNW, Japan, Bahrain, Rota, MP, KB, Groton (May 2018)***

- ***Plan continued:***
 - ***Two CNIC HQ employees will come to each location and assist with a full inventory. We will check for discrepancies and make sure it is a very clean and accurate start for each location in the system. We will then conduct as much training as needed for the location prior to moving on.***
 - ***NO USED EQUIPMENT SHOULD BE ACCEPTED FROM A DFS OFFICE!***